

## AUSTRALIAN OPEN PACIFIC PATHWAY 2016/17

### Instructions and Guidelines to Pacific Nations.

The Australian Open and Tennis Australia have prepared the criteria for the application process for the AO Pacific Pathway 2016/17 – please check the application form below.

Pacific nations should note that applications will be assessed only on the criteria listed in the application form and how they satisfy the guidelines listed below.

Applications will open on August 1<sup>st</sup>. and should be submitted to Bruce Osborne via email – [bosborne@tennis.com.au](mailto:bosborne@tennis.com.au) by August 14<sup>th</sup>.

Nations will be notified of the result of their applications by return email by August 20<sup>th</sup>.

### **GUIDELINES** - as a supplement to the application criteria

Funding and equipment grants will be made available for the following programs listed in priority order:

1. Adequately meets the application criteria;
2. Is designed for the development of introductory Hot Shots schools programs for children aged 7, 8 and 9 years of age, or across two year levels in school for children aged 7, 8 or 9;
3. Provides ongoing competitive opportunities within school and for interschool competitions;
4. Each class of students to receive a minimum of four sessions;
5. Whether the grant is to continue the program that was set-up under the AO Pacific Pathway 2014/15/16.

Hot Shots packs will be provided to nations if required. Please indicate if you require this pack on the application form.

Play packs will be provided to nations for use in schools once the program within schools has begun. These packs are to sustain play within schools, either on an intra-school basis or for interschool use.

Nations should ensure they read the information provided, complete all of the application form and indicate whether they require a Hot Shots start up pack.

If nations require any further information please contact either myself or the ITF Development Officer Darran Wrighton.

No late applications will be received.

Bruce Osborne

## APPLICATION INFORMATION

### **AO PACIFIC PATHWAY BACKGROUND AND OBJECTIVES**

The Australian Open Pacific Pathway Tennis Development Program (**AO Pacific Pathway**) aims to encourage the development of junior tennis programs for 4-10 years olds in member nations of the Oceania Tennis Federation (**Member Nations**). The AO Pacific Pathway will provide grants in the form of cash payments and free equipment (**Grant**) to selected Member Nations to be put towards:

- the creation and implementation of junior tennis development programs in schools;
- advocating participation in tennis for junior school aged children; and
- providing those children with opportunities to continue to play tennis.

### **GRANT DETAILS**

The total cash Grant available under the 2016-2017 AO Pacific Pathway is \$25,000 AUD.

Additionally, modified Hot Shots tennis equipment to the value of \$25,000 AUD will be distributed in the Grant.

The Grant may be awarded to up to 10 Member Nations. The recipients of the Grant will be decided once all applications have been received.

The recipients' junior development program must focus on delivery of Hot Shots tennis in schools for 4-10 years olds.

### **APPLYING FOR A GRANT**

#### Eligibility Criteria

To be eligible for a Grant, a Member Nation must:

- be a financial member of the Oceania Tennis Federation;
- be a current and ongoing participant in the ITF's Junior Tennis Initiative (**JTI**) or be able to demonstrate its intention to become one;
- hold the necessary local approvals to deliver Hot Shots programs at the Member Nation's schools; and
- complete the attached Grant Application Form.

#### Application Criteria

In the Grant Application Form, the Applicant should demonstrate how it will comply with the aims and objectives of the AO Pacific Pathway. The Applicant must demonstrate how its proposed junior development program will provide a development pathway for children aged 4-10. Specifically:

- how the proposed program will reflect the modified approach prescribed in the JTI;

- how the proposed program will reflect the guidelines in Tennis Australia's "Hot Shots in Schools" modified approach;
- how many schools and how many children will be involved in the program; and
- how the Member Nation will incorporate the proposed school program into the Member Nation's development program including details of:
  - specific activities;
  - duration of the activity sessions;
  - number of sessions and classes ; and
  - how these activity sessions in schools will be incorporated in to continued development programs.

The Grant will be distributed to selected Member Nations based on the quality of the Grant Application Forms received, in accordance with the Grant Distribution Timetable set out below.

## GRANT CONDITIONS

Successful Member Nations must:

- use the Grant to implement proposed junior development tennis programs in a proper, thorough, competent and efficient manner including providing all necessary infrastructure, administrative and other support that may be required to deliver within school settings;
- prepare and submit a six month and final report providing updates on the implementation of proposals;
- prepare and submit half yearly accounts setting out how the Grant has been used and distributed and setting out any other costs associated with the proposals; and
- comply with the attached AO Pacific Pathway Conditions and Guidelines including the use of the **member protection declaration form** (attached).

## APPLICATION TIMETABLE

Applications open:	1st August 2016
Applications close:	14 <sup>th</sup> August 2016
Applications assessed & notified by:	20th August 2016
Grant Distribution Timetable:	33% of monetary Grant within 14 days of notification. 33% after receipt of the 6 month report by Tennis Australia 34% after receipt of the final report by Tennis Australia Recipient created tax invoices must be received by Tennis Australia

Applications should be directed to:

Bruce Osborne  
Manager Oceania and Schools  
Tennis Australia



via email [bosborne@tennis.com.au](mailto:bosborne@tennis.com.au)

## AO Pacific Pathway Conditions

1. *These conditions must be read together with the Application Information (Conditions). By applying for a Grant the Member Nation agrees to be bound by these Conditions.*
2. *The organiser of the AO Pacific Pathway is Tennis Australia Limited (ABN 61 006 281 125) (TA), the owner and promoter of the Australian Open Tennis Championships (AO).*
3. *Applications will be assessed by TA and the ITF Development Officer having regard to the way that Grant Application Form addresses the Application Criteria. Each successful Member Nation will be notified in writing using the contact details provided on its Grant Application Form.*
4. *Not all Member Nations that meet the Application Criteria will receive a Grant. TA's decision is final.*
5. *The Grant will be distributed in accordance with the Grant Distribution Timetable.*
6. *It is a condition of accepting a Grant that successful Member Nations use the Grant in accordance with the information provided in its Grant Application Form unless otherwise agreed by TA. The Grant (or any part) is not transferable or exchangeable.*
7. *TA reserves the right, at its absolute discretion, at any time, to vary, withdraw, postpone, amend or cancel a Grant, including without limitation, in circumstances where it cannot award any part of the Grant for any reason beyond its control.*
8. *If Member Nation does not comply with these Conditions, TA may, in its sole discretion, require the Member Nation to repay and return all or part of the Grant and withhold any future payments.*
9. *TA may recover any, or all, of the Grant if the Member Nation has used the Grant for anything other than as stipulated in its Grant Application Form or has supplied TA with information that is false or misleading.*
10. *Each Member Nations that is awarded a Grant must prepare and submit a report to TA and the ITF Development Executive every six (6) months during the AO Pacific Pathway (in accordance with a template provided by TA).*
11. *Each Member Nation warrants and represents that all information it has provided is accurate and it meets all the eligibility requirements to participate.*
12. *TA is not liable for any loss, damage and/or personal injury suffered or sustained in connection with, or as a result of, the AO Pacific Pathway Program or the Member Nation's use of a Grant.*
13. *Each Member Nation agrees to indemnify (and keep indemnified) TA (and any of its officers, employees and agents) against any loss, liability, injury or death incurred by TA (including any loss or expense incurred by the AO in dealing with any claim against the Member Nation) arising from any acts, omissions and/or negligence of the Member Nation, or the Member Nation's employees or agents in connection with the AO Pacific Pathway.*
14. *Each Member Nation warrants that it has obtained consents of all participants in the AO Pacific Pathway sponsored junior development tennis programs, to the taking, retaining and reproducing images or likenesses obtained during the participants' participation in the program, in photographs, electronic images, sound recordings and video footage and to use such images or likenesses for the purposes of any TA, ITF and Oceania Tennis Federation's promotional, advertising, research or marketing materials (including for the promotion of the AO Pacific Pathway).*
15. *TA will collect, store, use and disclose personal information it collects in accordance with its privacy policy located at <http://www.tennis.com.au/privacy>, which also contains information about how individuals may access and seek correction of personal information or complain about a breach of privacy by TA, and how TA will deal with that complaint. TA may disclose personal information to other parties, including TA's related companies, other Australian Tennis Organisations, and third parties who provide TA services. From time to time, those third parties may be located overseas, including in the USA and the Netherlands.*
16. *The AO Pacific Pathway and the terms and conditions of these Conditions shall be governed by and construed in accordance with the laws of Victoria, Australia and the Member Nation irrevocably and unconditionally consent to the exclusive jurisdiction of the state and federal courts of Victoria, Australia.*



**MEMBER PROTECTION DECLARATION**

{insert name of Tennis Organisation} has a duty of care to its members and to the general public who interact with its employees, volunteers, members and others involved with Tennis {insert name of Tennis Organisation} activities. As part of this duty of care and as a requirement of Australian Open Pacific Pathway Tennis Development Program (AO Pacific Pathway) and {insert name} Tennis Organisations must inquire into the background of:

- persons who are appointed or seeking appointment with children under 18 years of age (whether employed, contracted or otherwise) as a coach, team manager, tournament director or umpire; (paid or volunteer) and
- persons appointed or seeking appointment to a role in which they are likely to have individual and unsupervised contact with players under 18 years of age

I, ..... (name)  
..... (address) Date of Birth ...../...../.....

SINCERELY declare:

1. I do not have any criminal charge pending before the courts.
2. I do not have any criminal convictions or findings of guilt for, or related to, violence, child abuse, serious sexual offences or offences related to children.
3. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, acts of violence, intimidation or other forms of harassment
4. To my knowledge there is no other matter that the {insert name} Tennis Organisation may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by engaging me.
5. I will notify the President or appointed person within the {insert name} Tennis Organisation engaging me immediately upon becoming aware that any of the matters set out in clauses [1 to 4] above has changed for whatever reason.

Declared in the {insert Country/City} of: .....  
on ...../...../.....(date) Signature .....

**OR**

I, ..... (name)  
of .....(address) Date of Birth ...../...../.....

**SINCERELY declare:**

That, I have the following to disclose [please provide details of the offence for which you are unable to make the above declaration, including the nature of the offence, when it was conducted and any disciplinary action or penalty imposed as a result of the offence]

**Parent/Guardian Consent (in respect of person under the age of 18 years)**

I have read and understood the declaration provided by my child or ward. I confirm and warrant that the contents of the declaration provided by my child or ward are true and correct in every particular.

Name: .....  
Signature: ..... Date: ...../...../.....

Declared at {INSERT COUNTRY/CITY}

on {INSERT DATE} of 2016

Before me,

**{SHOULD BE DECLARED BEFORE A JUSTICE OF THE PEACE/POLICE OFFICER OR LEGAL PRACTITIONER}**

## GRANT APPLICATION FORM

<b>Name of Member</b>			
<b>Nation:</b>			
<b>Contact person:</b>		<b>Job title:</b>	
<b>Address:</b>			
<b>Phone:</b> (    )		<b>E-mail Address:</b>	

## APPLICATION CRITERIA

<b>Provide details on how your proposed junior development program will meet the aims and objectives of the AO Specific Pathway:</b>	
<b>How will the proposed program reflect the modified approach as prescribed in the ITF's Junior Tennis Initiative?</b>	
<b>How will the proposed program reflect the guidelines in Tennis Australia's "Hot Shots in Schools"?</b>	
<b>How will the program be delivered in schools including details of:</b> <ul style="list-style-type: none"> <li>specific activities;</li> <li>duration of the activity sessions;</li> <li>number of classes;</li> <li>number of sessions per class.</li> </ul>	
<b>How many schools will be involved in the program and how many students are expected to be involved in the program?</b>	

<p>Monetary grants of up to \$3,000 will be awarded to successful applicants.</p> <p>How will this grant money be spent?</p>	
<p>Tennis Australia will provide a start-up Hot Shots pack to approved applicants.</p> <p>Additional equipment Play packs will be provided to nations for use within schools undertaking the Hot Shots program, if six or more schools are involved.</p>	<p>To be assessed after the program begins.</p>

### DECLARATION

On behalf of the Member Nation, I declare that I have read and understood the AO Pacific Pathway Conditions and the Application Information. I acknowledge and agree that this Grant Application Form and any Grant Awarded to my Member Nation is subject to these conditions. I declare that I am authorised to make this application on behalf of the Member Nation.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_